Leadership and Education in Academic Research and Networking for Enhancing Diversity (LEARNED) Travel Award

The Leadership and Education in Academic Research and Networking for Enhancing Diversity (LEARNED)Travel Award is designed to provide financial support to Johns Hopkins Bloomberg School of Public Health PhD Students and Postdoctoral Fellows from underrepresented backgrounds who plan to attend and present at a conference. Awards of up to $800 are offered.

# Application Process

Applications are due **at least one month prior to the date of the conference.** All applications should be submitted adicke10@jhu.edu.

# Judging Process

Applications will be independently scored by at least two judges from a pool of Faculty broadly representing the JHSPH Departments. Winners will be notified via email.

# Rules and Eligibility

If you have any queries about your eligibility, please email adicke10@jhu.edu.

1. Only JHSPH affiliated PhD Students and Postdoctoral Fellows are eligible.
2. Applicants must be a first author on the conference abstract to be eligible.
3. Previous Winners of the LEARNED travel awards are not eligible to apply.
4. This award is to be used only for expenses to attend and present at the professional academic meeting/conference for which the application was submitted. The award cannot be used to cover expenses related to attending a special training program or professional workshop.
5. Travel arrangements and requests for reimbursement must be submitted through the JHSPH concur system.
6. The abstract content must have been performed during PhD or postdoctoral training at JHSPH.
7. Only complete applications will be evaluated.

# Guidelines for applicants

Applicants can use the attached template to prepare their application. The application consists of five items: information related to applicant’s time at JHSPH and previous conference experience, the conference abstract, a personal statement, and a list of estimated expenses. Each of these is detailed below. Questions should be addressed to adicke10@jhu.edu.

## Personal and Conference Information

Please provide your name, department, email address, length of tenure as a PhD student or Postdoctoral Fellow at JHSPH excluding leaves of absence (e.g., maternity/paternity leave, time off due to illness or other time away from work), and elapsed time since your most recent conference attendance.

## Abstract

Please include the conference abstract.

## Personal Statement (two criteria)

Please describe how attending this meeting will enhance your professional development and research. Criteria descriptions are offered as guidance only for writing statements; applicants are encouraged to include whatever statements they find appropriate.

Please write up to 1000 characters (including spaces) for each of the two criteria below.

1. Professional development

* Who are the key people you might meet at the conference who would be helpful in your career?
* Does the conference provide opportunities for networking?
* How will attending this conference help develop your career prospects?
* Statement of need, particularly for underrepresented populations (optional).

1. Research

* From the major sessions posted on the main conference web site, how do the topics align with your research?
* In which ways are they relevant to your field?
* How will this information be helpful to you in your current and future research?

## Estimated Expenses

Please include an estimated expenses report. If awarded, all JHSPH authorized expenses with total values up to $800 will be reimbursed. The award provides funds for travel, lodging, meals and registration (excluding membership fees or dues).

# Judging Criteria for LEARNED Travel Award

## Evaluation of applications

1. Each application will be reviewed and scored by at least two independent reviewers (Faculty of JHSPH).
2. Reviewers will not review nominations for a candidate with whom they share common projects. Reviewers will be sent the applicant’s abstract and personal statement, and a form on which to record their scores.
3. Abstracts will be evaluated based upon scientific merit, innovation and contribution to the field.
4. The personal statement will be evaluated based upon two criteria: professional development and research.

## Winner Selection

The scores from each of the three components will be averaged for each reviewer and then summed to yield a total score, representing two independent judges’ evaluations. Scores below 80% will not be funded.

## Scoring rubric

|  |  |  |
| --- | --- | --- |
| Component | Score (out of 10) | Percentage |
| Abstract | 10 | 33.3% |
| Personal Statement (2 parts)  (a) Professional Development  (b) Research | 10  10 | 33.3%  33.3% |
| Total | 30 | 100% |

LEARNED Travel Award Application

Please use this application as a guide to prepare your submission. All applications should be submitted via email to adicke10@jhu.edu.

**1. Personal and conference information**

Applicant name:

Department:

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:

Position: ⬜ Postdoctoral Fellow ⬜ PhD Student

Length of tenure as Postdoctoral Fellow, PhD Student at JHSPH excluding leaves of absence (e.g., maternity/paternity leave, time off due to illness or other time away from work): \_\_\_\_\_\_ months

Elapsed time since your most recent conference attendance: \_\_\_\_\_\_ months

Conference title:

Conference dates:

Conference location:

Conference URL:

Faculty Mentor:

Abstract Title and Author List:

Presentation format: ⬜ Poster ⬜ Poster-Discussion/Panel ⬜ Oral

# 2. Abstract

# 3. Personal statement for professional development (1000 characters including spaces or less)

# 4. Personal statement for research (1000 characters including spaces or less)